

# Housing Summary Report

(To be completed and brought to chapter meeting each month)

Month: \_\_\_\_\_ Name of House: \_\_\_\_\_ Capacity: \_\_\_\_\_  
Checking: \$ \_\_\_\_\_ Savings: \$ \_\_\_\_\_ Petty Cash: \$ \_\_\_\_\_  
Vacancies: \_\_\_\_\_ # of Applications Received: \_\_\_\_\_ # Admitted: \_\_\_\_\_  
DEPARTURES - Relapses: \_\_\_\_\_ Voluntary: \_\_\_\_\_ Other: \_\_\_\_\_  
Total Number of Residents at end of Month: \_\_\_\_\_ Contacts : \_\_\_\_\_

Names of those who relapsed: (please include any departures who still owe money, the amount and the reason E.E.S (Equal Expense Shares, Dues, Fines, etc.)

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Number of Members owing: \_\_\_\_\_ Total outstanding amount owed: \$ \_\_\_\_\_  
Total of unpaid bills: \$ \_\_\_\_\_ What bills are unpaid: \_\_\_\_\_  
Loan status: Loan payment # \_\_\_\_\_ Date due: \_\_\_\_\_ Amount of payment: \$ \_\_\_\_\_  
Amount of contribution paid to World Services: \$ \_\_\_\_\_

Monthly audit form attached: Yes  No

Comments (how is your house doing? AA-NA meeting attendance, conflicts, etc.)

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Signature and Title: \_\_\_\_\_

*Oxford House: A New Way of Living*